



Please note, admissions to the Roster are determined by the Board of Directors.

| | | |
|-------------------|-------------------|---------------|
| Name: | | Email: |
| Address: | | |
| Phone (B): | Phone (C): | Fax: |

1. I am a: ☐ practising member in good standing of the Law Society of BC.
☐ certified member in good standing with Family Mediation Canada.
☐ member in good standing of the College of Psychologists of BC.
☐ member in good standing of the BC College of Social Workers.
☐ member in good standing of the BC Association of Clinical Counsellors.
☐ member in good standing of the Mediate BC Family Roster.
2. Please provide a brief description of your professional experience with families, separation and divorce.(2-3 lines):

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3. Applicant must have at least one of the following:

☐ I have a minimum of 10 years of family law practice regularly dealing with issues of separation, divorce, parenting, and the resolution of family justice conflicts

OR

☐ I have a minimum of 10 years of family-related practice as a mental health professional, which includes experience working with divorcing high conflict families, and experience in child therapy, consultation, custody mediation and interviewing children;

OR

☐ I have a minimum of 10 years of family mediation practice regularly dealing with issues of separation, divorce, parenting, and the resolution of family justice conflicts and which includes experience working with divorcing high conflict families;

OR

☐ I have the demonstrated equivalency to the foregoing and provide proof as attached;

Note: For non-lawyers or lawyers without family law experience, you must demonstrate knowledge of family justice processes and a commitment to the area.

Note: For non-health professionals or health professionals without child practice experience, you must demonstrate knowledge of applicable and recent child development theory.

4. **Parent Coordinator training:** Please complete the chart that follows. Attach extra pages if necessary.

| Subject areas | Hours required | Courses | Trainer(s) | Hours | Date taken |
|--|---|---------|------------|-------|------------|
| (A) Basic training: The PC role and responsibilities, child development & developmental needs , child interviewing skills; including high conflict family dynamics | At least 40* 12 hrs of which <u>must</u> be basic PC Training 7 hrs should be child interviewing 7hrs should be dealing with high conflict persons | | | | |
| Basic conflict resolution and mediation training: Will also include communication skills, ethics, role playing; including intercultural training | At least 80* | | | | |
| Total hours: A | | | | | |
| (B) Additional training: Arbitration and Determination writing training | At least: Lawyers: 40* Mental Health: 21 | | | | |
| Family Dynamics of separation and divorce; Including high conflict family dynamics | At least 21* Mental Health PC exempt | | | | |
| Family and child law: | At least 21 Family Lawyer PC exempt | | | | |
| Family Violence: identifying, assessing, and managing family violence & power dynamics; effects of abuse | At least 14* | | | | |
| Civil Procedure | At least 14 Family Lawyer PC exempt | | | | |
| Total hours: B | | | | | |

*The Family Law Act Regulations: required PC training

5. I have knowledge in the following areas:

- ☐ parenting skills,
- ☐ parent and child bonding and attachment theory,
- ☐ empirical research on children's developmental needs and age related experiences,
- ☐ family systems dynamics,
- ☐ ethno-cultural family dynamics,
- ☐ risk evaluation: family violence and harm to self and others,
- ☐ alcohol/substance abuse issues.

6. Are you currently the subject of a disciplinary citation or action, been found guilty of misconduct or disciplined by a professional association or regulatory body, are under practice supervision, ever been denied an occupational or professional license, or have any restrictions on the practice of your profession?

- ☐ No
- ☐ Yes (if yes, please provide details and include date, name of professional body, type of disciplinary action and result.

7. List any ethical difficulties or criminal convictions relevant to your practice.

8. ☐ My two referees are listed below and have each completed a PC Roster Reference Form:.

| | |
|--------------|---------------|
| Name: | Phone: |
| Name: | Phone: |

*At least one referee must be from your regulatory organization **and** the other must have direct knowledge of your skills and abilities. References must be current. Reference letters are confidential and are to be forwarded directly by the referees to the BC Parenting Coordinators Roster Society.*

9. I maintain the following professional liability insurance:

- ☐ coverage of a minimum of \$2,000,000 aggregate and I have provided proof that is attached.
- ☐ coverage is insured through the Law Society of BC.
- ☐ parent coordinator insurance and I have provided proof that is attached.

10. ☐ I attach my Curriculum Vitae outlining my education and professional qualifications and achievements.

11. ☐ I am a member of the Law Society of BC and am accredited as a Parenting Coordinator. I attach a copy of my LSBC Certificate of Accreditation and list of courses submitted to LSBC to obtain my PC Accreditation.
12. ☐ I have paid the application fee of \$150 by way of e-transfer to bcparentingcoordinators@gmail.com, or I have sent a cheque payable to the "BC Parenting Coordinators Roster Society" as a non-refundable application fee.
13. ☐ I agree to provide a cheque payable to the "BC Parenting Coordinators Roster Society" or an e-transfer to bcparentingcoordinators@gmail.com in the amount of \$250.00 for annual membership, once my application has been accepted.
14. ☐ I hereby give my consent for the Society's Registration Committee to enquire into any representations made on this application for the purpose of clarifying whether I have met the requirements for admission to the BC Parenting Coordinator Roster.
15. ☐ By submitting this application, I agree that representative(s) for the society may contact other professionals in my region with respect to my application to become a parenting coordinator.

DECLARATION:

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| I, | | hereby swear or affirm that: |
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- (a) the information in this application form and its attachments is true and correct;
- (b) if admitted to the Roster, I agree:
 - (i) to practice according to the policies, procedures, and standards of the Society as set out in the Society's Guidelines for Parenting Coordination, as amended from time to time, and
 - (ii) to immediately disclose to the Society any limitations or restrictions imposed upon my professional practice; and
 - (iii) to maintain a level of continued professional development as determined by the Society, from time to time.

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| <p>Sworn Before Me at In the Province of British Columbia on _____, 20____</p> <hr style="border: 0.5px solid black;"/> <p>A Commissioner for taking Affidavits in British Columbia</p> | <p>Signature: _____</p> |
|--|--------------------------------|

Please note that being on the BC Parenting Coordinators Roster does not guarantee work.

Please indicate how many additional pages are attached?

Please submit completed applications electronically to: pcapplications3@gmail.com

Payments made by **cheque** can be mailed to:
BC Parenting Coordinators Roster Society
c/o Fiona Beveridge Family Law
#300 – 1275 West 6th Avenue
Vancouver, BC V6H 1A6
Telephone: 604-684-5859